



NEW YORK CHAPTER Scholarship Cover Letter

To all NOBLE New York Scholarship Applicants:

Thank you for your interest in applying for a scholarship from the National Organization of Black Law Enforcement Executives (NOBLE) New York Chapter. Below you will find some useful information, which will help you navigate through the application process:

Each applicant is required to submit a package which contains the application, essay, photo and school transcript. Completed packages must be emailed to the NOBLE New York Chapter Attention: Scholarship Committee Chairperson at noblenyscholarship@gmail.com no later than **March 1, 2020**. Packages that are submitted after the deadline, and applications that are incomplete will not be considered.

1. Ensure that your application is completed properly as per the instructions. Do not attach any additional documents to the application that have not been specifically requested.
2. Ensure that your full name, address, phone number and email are included on your application. NOBLE New York Chapter's policy is to communicate directly with the students, not with parents, teachers, or other designees.
3. Ensure that your application is endorsed, reviewed and sponsored by a member of NOBLE, who is in good financial standing with both the National Organization and the New York Chapter.
4. Ensure that your package includes an essay, which should be typed and double spaced.
5. Ensure that your package includes a passport size photo of yourself.
6. Ensure that your package includes an official transcript from your High School.
7. Ensure that your application has two letters of recommendations.
8. Applicants will be interviewed in person by members of the Scholarship Committee. Applicants will be notified when and where to appear for their interview. Please ensure that you report when required and wear proper business attire to the interview.
9. Those who are selected to receive a NOBLE New York Chapter scholarship will have their checks forwarded directly to them.
10. Some applicants may qualify for the New York Law Enforcement Foundation Scholarship, which is separate from the NOBLE New York Chapter Scholarship. An additional application must be completed by students who are chosen to receive the New York Law Enforcement Foundation Scholarship. Those students must have at least one parent who is an active member of the New York City Police Department. Those who are selected to receive this scholarship will have their checks forwarded directly to the higher learning institution of attendance.
11. Once the scholarship recipients are announced, each recipient will be required to have their school's Bursar's Office mail an official letter to the NOBLE NY Chapter verifying their registration and attendance. The official letter is due no later than **November 15, 2020**.